

HOTEL RESERVATION FORM

Special rate for '2019 Korea Global Adaptation Week'

Conference Period: 06th Apr, 2019 ~ 13rd Apr, 2019

- ◆ Please complete this form and return directly by fax or email to us to ensure room availability and special discount

Reservation Dept.: Phone: +82 32 726 2000 / Fax: +82 32 726 2002,

Email: reservations.incheon@oakwoodpremier.co.kr

Arrival Date:	Departure Date:
Booker Name:	Participant Name(Mr./Ms.):
Arrival Flight No./Time :	Departure Flight No. / Time :
Company Name:	Email:
Phone No.:	Fax No.:

- ◆ Please check your choice of accommodations:

Daily Room Rate

(Unit: Korean Won)

Apartment Type	Room Rate	Benefits and Privileges
Studio 40.9~55.8sq.m	<input type="checkbox"/> 130,000	<ul style="list-style-type: none"> • Complimentary use of Fitness center • Furnished living and dining area • Fully equipped kitchen including all china and glassware, cooking utensils and serving dishes • Daily maid service. Except Sunday and Public Holiday • Refrigerator and freezer / Convection oven and dish washer • Stovetop induction cooking range with air ducted exhaust fan • Toaster, Rice Cooker, Coffee Maker, Electric Kettle • Washer and Dryer / Iron & Iron Board / In-room safe / Hair Dryer • Master bathrooms with sauna-steam showers (except Studio types) • TV, DVD Hi-Fi and multi-channel Cable TV
1 Bedroom 59~71sq.m	<input type="checkbox"/> 150,000	

- **All mentioned rates are subject to 21% service charge and Government tax**
- Complimentary use of high speed internet in room
- Breakfast: Special discount at **KRW 27,000 per person (from a regular price of KRW 35,000 per person) in case of including in the room rate.**

- ◆ A credit card number is required to guarantee your reservation.

Card: <input type="checkbox"/> Amex <input type="checkbox"/> Diners <input type="checkbox"/> Master <input type="checkbox"/> Visa <input type="checkbox"/> JCB	4 digit # for AMEX: _ _ _ _
Card Number:	Expire Date:

Check-in and Check-out Policy / Cancellation and No-Show Policy

- Check-in time after 15:00 and Check-out time before 12:00.
- 1 night penalty will be charge on the no show and cancellation can be made 3 days before check-in date.

* The hotel will consider the booking to have been cancelled when the guest who has made a reservation for over one day has not check-in on the first day of the reservation

We are pleased that you have selected Oakwood Premier Incheon and look forward to welcoming you and your guests soon.

Sincerely yours,

- ◆ Please indicate special requests and comments;

Date : _____

Signature : _____